



## **Co-ordinator, Real Property Valuation**

**Hamilton, ON**

**A qualified, experienced and strategic minded Appraiser, knowledgeable about real estate and real property valuation, you welcome this opportunity to play both a leadership and a hands-on role within the Corporate Real Estate Office of the City of Hamilton.**

Reporting to the Manager, Corporate Real Estate Office, you'll be responsible for the co-ordination, administration and operation of the Real Property Valuation Team, comprised of professional appraisal staff. Recognized as a subject matter expert, you'll also prepare appraisals and written reports of value, or secure qualified, independent, 3rd party valuations, for the acquisition, disposal, lease/licence, and/or development of complex, high-value and politically sensitive City property interests.

Project-managing specific departmental initiatives, such as parkland dedication policy, and contributing to strategic corporate projects will be an integral aspect of this exciting and pivotal role in managing the City's real estate portfolio, along with instructing and guiding staff on policy, valuation issues, and negotiation principles and tactics. Committed to keeping current with market dynamics, trends and developments, you'll monitor real estate market activity and establish relationships with the private sector, industry groups, government bodies and outside agencies in order to collect and analyse up-to-date information, and to produce regular valuation and market insights.

### **QUALIFICATIONS**

**Your qualifications as a Real Property Valuation Co-ordinator include:**

- Membership in the Appraisal Institute of Canada with an Accredited Appraiser Canadian Institute designation.
- Proven knowledge in real estate and real property valuation normally acquired through the completion of a university degree in Economics, Geography or Land Use Planning, Commerce, Business, Finance or another related discipline, or a combination of another degree and relevant work experience.
- Several years of progressively responsible and diversified experience in real estate appraisal, negotiation, and portfolio management (preferably with experience pursuant to the Expropriations Act) of real estate, as well as experience in dealing with the public.
- Excellent analytical, statistical, research, trend analysis and forecasting skills.
- Familiarity and experience with all facets of the planning and land development process.
- Ability and experience in planning, assigning and co-ordinating the work of subordinates in a work team environment.
- Excellent verbal and written communication skills and ability to relate effectively with peers, all levels of management, business clients, Council and the media.
- Excellent interpersonal skills and ability to express ideas effectively, orally, in writing and through formal presentations.
- Demonstrated ability to manage, supervise and balance a number of projects simultaneously and meet deadlines.
- Capability of working independently and as part of an interdisciplinary team.
- A valid Class "G" Driver's Licence (proof thereof is required after hire), and access to a reliable vehicle for use on the job.

This permanent, full-time position offers a salary range of \$90,737.92 to \$106,122.38 per annum.

## **About the City of Hamilton**

Contribute to the **City of Hamilton**, one of Canada's largest cities – home to a diverse and strong economy, an active and inclusive community, a robust cultural and dining scene, hundreds of kilometres of hiking trails and natural beauty just minutes from the downtown core, and so much more. Join our diverse team of talented and ambitious staff who embody our values of sensational service, courageous change, steadfast integrity, collective ownership and being engaged, empowered employees. Help us #BeTheReason the entire country is talking about Hamilton and achieve our vision of being the best place to raise a child and age successfully.

### **For full details and to apply**

If you are interested in working alongside a dedicated team that's contributing to the well-being of Hamilton's residents, please visit [www.hamilton.ca/careers](http://www.hamilton.ca/careers) for details on this Real Property Valuation Co-ordinator position, **JOB ID #17707**, and to [apply online](#), by **Wednesday, November 24, 2021**.

The City is an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection processes. If contacted for an employment opportunity, please advise Human Resources if you require accommodation.

*The City of Hamilton values the diversity of our workforce and the knowledge of our people. We thank all who have applied; however, only those under consideration will be contacted.*